

**SUMMARY OF MEETING FRASERBURGH DEVELOPMENT TRUST LTD**  
**BOARD MEETING HELD WEDNESDAY 16<sup>TH</sup> MARCH 2011 AT 5.30PM**  
**THE HUB, 56 HIGH STREET, FRASERBURGH**

**1. PRESENT** Ian Watson, Mike Pitman, Virginia Mayes-Wright, Hamish Partridge, Ricky Sheaffe-Greene, Alan Kennedy, Reid Hutchison and Duncan Abernethy

**2. APOLOGIES** Michael Murray, and Robin MacKinlay

**3. MINUTES OF LAST MEETING HELD ON WEDNESDAY 16<sup>TH</sup> FEBRUARY 2011** previously circulated were unanimously approved on a motion from Reid Hutchison and seconded by Ricky Sheaffe-Greene

**4. MATTERS ARISING FROM MINUTES** Agreed that items on the agenda covered the position as these items to be raised at present meeting

**5. MANAGER POST** Reported that the post had been advertised in the local Herald this week closing date 24<sup>th</sup> March agreed that three Board Members carry out the interviews

**6. SOCIAL ENTERPRISE** Report provided on recent meeting held with owner of business on Thursday 17<sup>th</sup> March, Finance Group will meet with Potential advisors on feasibility study work using the investing in ideas funding from lottery. It is hoped that feasibility study will be completed in approximately 8 week's time, any recommendations will be reported back to the Board.

**7. MEETINGS WITH COUNCIL OFFICIALS ON CARAVAN PARKS FRASERBURGH AND ROSEHEARTY ALSO ON SEA SHORE CENTRE** They were held recently with representatives of the Board present. Caravan parks are to be retained by the Council for this season. The Trust indicated an interest in running the caravan parks for next season, agreed detailed discussions can take place later this year with Council Officials.

**SEA SHORE CENTRE** Council Officials from property indicated building is surplus to requirements and will not open this season, the Trust have indicated their interest in leasing the Centre.

**8. HEALTH POINT NHS, ADVICE SERVICE** have now concluded a lease with the Trust and will occupy the front room of the building from 28<sup>th</sup> March 2011

**9. Community Health Development Officer funded by NHS, Managed by the Trust**, started work on Monday 7<sup>th</sup> March,

**10. RENEWABLE ENERGY REPORT** Duncan & Mike reported on recent discussions on wind power.

**11. LAUNCH OF WEBSITE FOR TRUST** The Web Site has been circulated to Board members for comments over the past few weeks and is now ready to be launched

**12. LEASES OF THE TRUST PREMISES AT 56 HIGH STREET**, Received rateable values for all the rooms, rates relief has now been arranged for the rooms presently occupied by the Trust, Home Start, and Choices. As the remaining rooms are leased to local community groups details will be transferred from the Trust. It was noted that Red Cross have indicated they hope to renew their interest in the back room in May of this year

**13. BUILDING COMPLETIONS AND COSTS** Items to be dealt with during March.

**14. LEAFLET** All materials now completed agreed to provide a draft prior to printing

**15 REGENERATION MONIES FOR FRASERBURGH** next year, criteria to be used in consideration of any projects was circulated to Board Members, agreed proposals will be submitted for consideration.

**16 COUNCIL GRANT INFORMATION**

Banff & Buchan area committee 8/3/2011 agreed to defer consideration on the Trusts application for a grant of £35,000 to the Trust till 15/3/2011, not enough finance information and not a full business plan has been provided. A full business plan with financial information included was submitted to Bill Clark and to all the local councillors on 19/1/2011.

Regarding minutes and information to Councillors, the Board decision on these matters was conveyed to Bill Clark on 17/2/2011.

17. Agreed staffing arrangements from 1<sup>st</sup> April till end of May remain the same.

18. Date of next meeting Wednesday 20<sup>th</sup> April 2011 at 5.30pm